

# **BROOKINGS COUNTY COMMISSION MEETING**

**Tuesday, January 24, 2006**

The Brookings County Board of County Commissioners met in regular session on Tuesday, January 24, 2006, with the following members present: Dennis Falken, Mary Negstad, Donald Larson, and Emil Klavetter. Also present: Stephanie Vogel, Wm. Mark Kratochvil, Kelly Bakken, Robert Hill, Ted Eggebraaten, Jim Hagedorn, Martin Stanwick, Tamra Maddock, Rob Lutz, Pennie Lutz, Brad Ruden, and Stacy Steffensen.

## **CALL TO ORDER**

Chairperson Falken called the meeting to order.

## **CONSENT AGENDA**

Chairperson Falken declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the January 24, 2006 Commission Meeting and the minutes from the January 17, 2006 Commission Meeting.

Welfare Matters: Case # 05-131A for hospital was denied; Case # 06-010 for rent was approved.

## **ROUTINE BUSINESS**

Motion by Klavetter, seconded by Larson, to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Falken "Aye." Motion passes. A&B BUSINESS, REPAIRS AND MAINTENANCE \$26.51; ADVANCE, OTHERS \$6750.00; ARAGON, MARTHA A., COURT CASE EXPENSE \$237.50; AT&T, UTILITIES \$59.40; BOZIED OIL CO INC, REPAIRS AND MAINTENANCE \$30.00; BROOKINGS UTILITIES, UTILITIES \$82.02; BRKGS CONSERVATION DIST., OTHERS \$17500.00; BRKGS CO HISTORIC SOC, OTHERS \$4000.00; BRKGS CO TREASURER, AM'T HELD FOR DEL. TAXES \$606.37; BRKGS DOMESTIC SHELTER, OTHERS \$15000.00; BROOKINGS HEALTH SYSTEM, COURT CASE EXPENSE \$15.90; BROOKINGS POLICE DEPT., ANIMAL CONTROL \$36625.00; CENTRAL BUSINESS SUPPLY, SUPPLIES & MATERIALS \$225.34; CENTURY BUSINESS PRODUCT, SUPPLIES & MATERIALS \$38.47; CNA SURETY, PROFESSIONAL SERV. & FEES \$50.00; COMFORT HEATING & COOLING, AM'T HELD FOR SHERIFF TRU \$189.65; COMPLETE EQUITY MARKETS, OTHER INSURANCE \$3917.00; COOK'S RECYCLING, UTILITIES \$361.81; DM&E RAILROAD, REPAIRS & MAINTENANCE \$194.72; DEUBROOK LIBRARY, OTHERS (DEUBROOK LIB.) \$2750.00; ECOLAB PEST ELIMINATION, REPAIRS AND MAINTENANCE \$53.00; ELITE BUSINESS SYSTEM INC, REPAIRS AND MAINTENANCE \$66.00; ELKTON LIBRARY, OTHERS (ELKTON LIB.) \$3200.00; FIXIT SHOP, REPAIRS AND MAINTENANCE \$45.00; FOERSTER

WHOLESALE SUPPLY,SUPPLIES & MATERIALS \$88.00; GALL'S INC,DOJ/OJP \$6600.00; GARRY, KELLY C.,ADULT DEFENSE \$1098.52; HELDT, GARY,TRAVEL & CONFERENCE \$120.00; HURON COLLECTION AGENCY,AM'T HELD FOR SHERIFF TRU \$162.46; HYDE, JUSTIN D.,ADULT DEFENSE \$207.20; IBM CORPORATION,DATA PROCESSING/HARDWARE \$676.20; INTER-LAKES COMM. ACTION,COMMUNITY WORKER \$750.00; INTERLAKES SPORTS CENTER,MACHINERY AND EQUIPMENT \$5200.00; JENSEN, RANDY J.,TRAVEL & CONFERENCE \$58.96; KABEISEMAN & POLLARD,M.I. HEARINGS (CRT. APPO \$171.30; KIDWILER, MARY,TRAVEL & CONFERENCE \$58.00; KLEINJAN, DARREL,TRAVEL & CONFERENCE \$62.16; KNUTSON, DUANE,TRAVEL & CONFERENCE \$52.88; LEWIS & CLARK MENTAL,PROFESSIONAL SERV. & FEES \$613.55; MCCANN, M.E.,ADULT DEFENSE \$1688.63; MCLEOD'S PRINT & OFFICE,SUPPLIES & MATERIALS \$442.19; M&T FIRE & SAFETY INC.,DOJ/OJP \$19459.91; MANS, BOB,TRAVEL & CONFERENCE \$40.12; MASTERCARD,TRAVEL \$2983.09; MID-STATE ORGANIZED CRIME,PROFESSIONAL SERV. & FEES \$150.00; MILLS PROPERTY MANAGEMENT,RENTAL/1921 BLDG. \$4019.02; MINNEHAHA COUNT AUDITOR,PROFESSIONAL SERV. & FEES \$180.00; MORIARTY RENTALS, RENT \$236.00; NACHTIGAL, GLEN,TRAVEL & CONFERENCE \$35.00; NADA APPRAISAL GUIDES,SUPPLIES & MATERIALS \$55.00; NELSON, DARREL E.,TRAVEL & CONFERENCE \$56.08; NELSON, NANCY J.,ADULT DEFENSE \$997.88; NORTHWESTERN PUBLIC SERV, UTILITIES \$5888.22; O'BRIEN, SEAN M.,ADULT DEFENSE \$433.26; OFFICE SYSTEMS INC,SUPPLIES & MATERIALS \$305.72; PAPA JOHNS,TRAVEL & CONFERENCE \$52.54; PHYSICIANS LABORATORY,PROFESSIONAL SERV. & FEES \$1700.00; PITNEY-BOWES INC.,POSTAGE MACHINE \$1251.00; PRAIRIE GRAPHICS,SUPPLIES & MATERIALS \$15.00; PRO MAP CORP,DATA PROCESSING/SOFTWARE \$2205.00; QUALIFIED PRESORT,MV NOTICES/TAX NOTICES \$8.21; QWEST,DATABASE SERVICE-US WEST \$300.21; RELIANCE TELEPHONE,INMATE/TELEPHONE \$1000.00; ROCHEL, ROBERT,TRAVEL & CONFERENCE \$60.56; SAATHOFF, LAYNE,TRAVEL & CONFERENCE \$64.72; S.D. EMERGENCY MANAGEMENT,PROFESSIONAL SERV. & FEES \$60.00; SD SHERIFF'S ASS'N,PROFESSIONAL SERV. & FEES \$425.00; SD VET SERV OFFICER ASSOC,TRAVEL & CONFERENCE \$50.00; SENIOR COMPANIONS,OTHERS \$3750.00; SIOUX FALLS TWO WAY RADIO,REPAIRS AND MAINTENANCE \$1243.14; SIOUX VALLEY WIRELESS,TELEPHONE \$35.95; SIOUX VALLEY CLEANERS INC,REPAIRS AND MAINTENANCE \$1300.00; SMILEMAKERS,SUPPLIES & MATERIALS \$56.55; SMITH, STEVE,TRAVEL & CONFERENCE \$51.00; SMITH, JODY O.,ADULT DEFENSE \$473.60; SWIFTEL CENTER,MULTI-PLEX UPKEEP \$2500.00; VERIZON WIRELESS,TELEPHONE \$204.67; VLASMAN, BARRY L.,ADULT DEFENSE \$736.30; WAGNER REAL ESTATE,INSPECTION FEES \$700.00; WALMART COMMUNITY,SUPPLIES & MATERIALS \$355.96; WIECZOREK, TERRY,ADULT DEFENSE 324.48; WOSJE, CHAD,TRAVEL & CONFERENCE \$51.00; ANDERSON, DALE,JURY & WITNESS \$62.80; BORTNEM, LOWELL,JURY & WITNESS \$16.40; BURNS, FREDRICK,JURY & WITNESS \$51.28; BYERS, FREDRICK,JURY & WITNESS \$19.60; CHASE, CHRISTOPHER,JURY & WITNESS \$11.28; CLELLAND, CHRISTOPHER,JURY & WITNESS \$10.64; CREVIER, WENDY,JURY & WITNESS \$11.28; EVEN, ROBERT,JURY & WITNESS \$21.52; FELDHUS, ROBERT,JURY & WITNESS \$26.00; FORSETH, HOLLY,JURY & WITNESS \$29.20; FREYBERG, EWALD,JURY & WITNESS \$16.40; GANNON, LEO,JURY & WITNESS \$16.40; GRANUM, CHERYL,JURY & WITNESS \$14.48; GROSS, LORETTA,JURY & WITNESS \$51.92; GUSTAFSON, THOMAS,JURY & WITNESS

\$16.40; HANSON, MARLYS, JURY & WITNESS \$97.36; KLAPPRODT, DONNA, JURY & WITNESS \$16.40; KLUSS, JERALD, JURY & WITNESS \$50.64; MICK, KATHY, JURY & WITNESS \$11.28; NELSON, ALONZO, JURY & WITNESS \$50.64; RUSSELL, NEYENS, JURY & WITNESS \$11.92; OLSON, JERRI, JURY & WITNESS \$50.64; OVEREND, JOANN, JURY & WITNESS \$22.16; REIERSON, JOEL, JURY & WITNESS \$11.92; SCHAEFER, JASON, JURY & WITNESS \$10.64; SCHUMACHER, RACHEL, JURY & WITNESS \$11.92; STEEN, PEGGY, JURY & WITNESS \$50.00; STEINEKE, GERALD, JURY & WITNESS \$10.64; STEINEKE, MARILYN, JURY & WITNESS \$50.64; STORHAUG, STEFANNIE, JURY & WITNESS \$21.52; THOMPSON, LEANN, JURY & WITNESS \$57.68; TUPA, LILA, JURY & WITNESS \$51.28; WANGBERG, GRACE, JURY & WITNESS \$62.80; WARNE, JASON, JURY & WITNESS \$11.28; WYDECK, WILLIAM, JURY & WITNESS \$26.00; L.P. SEWER, AMOUNT HELD FOR L.P. SEWE \$846.15; LAKE POINSETT, L.P. WATER PROJECT DIST. \$1927.03; BRKGS-HAMLIN SIOUX WATER, AMOUNT HELD FOR BIG SIOUX \$6820.31; UPPER DEER, AMOUNT HELD FOR UPPER DEER \$469.21

### **REGULAR BUSINESS**

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss Personnel Matters, Grounds Maintenance on the 1921 Building, Correspondence from the Department of Public Safety, Annual Conference Budget Information, Brookings Chamber of Commerce Luncheon, and Same-Day Meal Reimbursement for Extension Employees on the State Payroll.

Be it noted, the Board approved the following Personnel Action Notices: Annual Reviews: Donna Bain from \$12.05 to \$12.56; Nichole Chapman from \$12.54 to \$13.32; Jo Fix from \$13.30 to \$14.10; Kent Krogh from \$11.76 to \$11.96; Robert Olson from \$13.54 to \$14.35; Deb Piere from \$12.05 to \$12.56; Scott Sebring from \$43,840.00 to \$46,505.00. New Hire: Raena Drew, States Attorney Office Assistant @ \$10.66. Resignation: Chris Houfek.

Motion by Klavetter, seconded by Larson, to approve and authorize Chairperson Falken to sign the Request to Fill Vacancy for the Custodial Worker Position in the Commission Department. Roll Call Vote: Negstad "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Motion by Negstad, seconded by Klavetter, to approve and authorize Chairperson Falken to sign the Personnel Action Notice authorizing the Wage Increase for Clara Brown, the Jail Greeter a Non-Graded Position from \$7.00 to \$8.00 effective January 1, 2006. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

Highway Superintendent, Ted Eggebraaten met with the board to distribute research information and to give a presentation on the 200<sup>th</sup> Street Bridge Replacement. It was the consensus of the board, for Eggebraaten to prepare a Resolution for Structure # 06-131-040 for the Proposed 2009 Project Year.

Sheriff, Martin Stanwick met with the board to distribute and discuss the 2005 Brookings County Sheriff's Annual Report.

Motion by Klavetter, seconded by Negstad, to approve and authorize Chairperson Falken to sign the Inmate Housing Annual Contract between Brookings County and Lake County for the Housing of Inmates. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

### **COMMISSIONER'S OPEN DISCUSSION**

Commissioner Klavetter reported on the BEDC Committee Meeting.

Commissioner Negstad reported on the ICAP Board Meeting.

Commissioner Larson reported on the BEDC Committee Meeting and the Research Park Board Meeting.

Commissioner Falken reported on the Housing Meeting.

Be it noted, the board discussed the Legislative Update, the upcoming Chamber Luncheon, and the Flyover.

### **ADJOURNMENT**

There being no further business, Chairperson Falken declared the meeting adjourned until Tuesday, January 31, 2006

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Kelly Bakken  
Deputy Auditor  
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